

**Position:** Quality Improvement Evaluator  
**Classification:** Full-time, Exempt  
**Reports to:** Director, Quality Improvement  
**Location:** Memorial Dr., Houston, TX  
**Benefits:** Yes

**Position Description:**

The Quality Improvement (QI) Evaluator position requires a professional with evaluation skills and experience who is familiar with contract monitoring and outcomes-based evaluation. The QI Evaluator will service both agency contracts, as well as Agency quality improvement initiatives. Primary responsibilities include Continuous Quality Improvement (CQI) monitoring, assisting with agency accreditation, program evaluation, and report writing.

**Experience/Skills Required:**

- Bachelor's degree in behavioral or social science or a related field required.
- Master's degree in behavioral or social science or a related field preferred.

**Knowledge, Skills and Abilities:**

- Ability to use relational and flat database software (Excel, Access, SPSS).
- Knowledge of psychometrics, descriptive and inferential statistics, and non-parametric tests
- Competent writing skills, including the rules of punctuation, grammar, diction, and style.
- Demonstrate interpersonal skills that foster teamwork and positive relationships with others.
- Identify/anticipate/recognize problems that relate to work responsibilities.
- Demonstrate creative problem-solving at all levels and ability to make complex decisions.
- Understand programs and interventions used in social and mental health services.
- Ability to represent the program and the Agency to outside groups professionally.
- Ability to shift perspectives and to consider all aspects of program monitoring and/or evaluation from a variety of perspectives (e.g. program staff, managerial staff, the funder, the client).
- Ability to multi-task and prioritize work in order to meet critical deadlines.

**Work Conditions:**

- Flexible Work Environment: Hybrid - Office, Remote
- Flexible Range of Schedule: Mon-Fri, 7:00 am to 8:00 pm
- Travel: None

**Please apply to:**

<https://depelchinchildrenscenter.applytojob.com/apply/DtOW29IhmG/Quality-Improvement-Evaluator>