

## **Friends For Life Development Director**

Friends For Life is known for bold, life-saving moves. In 2002, we brought Houston its first no-kill shelter. During Harvey, we answered the city's call to run animal response at George R Brown Convention Center, keeping thousands of animals safely housed with their owners. When COVID brought financial distress to thousands, we quickly rose to offer our neighbors free pet wellness clinic and a food bank. Our programs include adoptions, behavior rehabilitation, TNR (Fix Houston), and Project Warm. As we continue to grow, we're ready to put more life-saving ideas to work.

**Annual campaign:** \$1.5 million

Reporting to and in partnership with the Executive Director, the Development Director will spearhead development efforts as Friends For Life continues to grow.

### **Responsibilities:**

- Develop and execute Friends For Life annual fundraising plan
- Create and execute a strategy for a large sustained base of annual individual donors
- Develop and maintain ongoing relationships with major donors
- Secure financial support from individuals, foundations and corporations
- Oversee fundraising events
- Oversee the Little Green Light data entry, gift processing, and reporting

### **Qualifications:**

- BA (required), MA (a plus)
- 10-plus years experience in development
- Demonstrated excellence in organizational, managerial, and communication skills

**If interested, please send your resume to:**

Evelyn Cutts • [evelyn@friends4life.org](mailto:evelyn@friends4life.org)